

# HUMBOLDT STATE UNIVERSITY FOUNDATION

## MINUTES OF THE EXECUTIVE COMMITTEE MEETING

**MARCH 12, 2020**  
**Nelson Hall West 213**

**Present:**

Gary Blatnick (via ZOOM)  
Jenny Harris (via ZOOM)  
Manolo Morales (via ZOOM)  
Gary Rynearson (via ZOOM)  
Frank Whitlatch

**Absent:**

**Guests:**

Lola Alto; Doug Dawes-Vice President of Administration & Finance; Deborah Rice-AVP of Development

A meeting of the Executive Committee of the Humboldt State University Foundation was held on Thursday, March 12, 2020, at 2:30 P.M., in Room 213 of Nelson Hall West.

1. Call to order

The meeting was called to order by Board Chair Manolo Morales at 2:32 P.M. Frank Whitlatch asked that, due to time conflicts for some members and VP Dawes, posted Agenda Items 4-7 be reorganized so that Item 5 will be moved into 4<sup>th</sup>; Item 7 be moved into 5<sup>th</sup>; Item 4 be moved into 6<sup>th</sup>; and Item 6 be moved to 7<sup>th</sup>. All present agreed.

2. Public comments

There were no public comments.

3. Acceptance of Minutes of the October 8, 2019 meeting

Upon motion duly made, seconded and unanimously carried, it was:

RESOLVED, that the Minutes of the October 18, 2019 meeting are accepted.

4. Board of Directors Meeting-March 27, 2020-Originally Agenda Item 5

Executive Director Frank Whitlatch reported that due to the current COVID-19 issues the State of California, the CSU Chancellor and HSU has cancelled all unnecessary travel to help mitigate the spread of this virus. It has been decided that the HSUF Board of Director's Meeting and Alumni Events scheduled for March 26-27, 2020 in Newport Beach, CA be cancelled or reformatted to comply with this state mandate. The members agreed that this was the right thing to do and a message will be sent to the full board so that travel arrangements can be cancelled. It was suggested, and will be considered that if small groups can meet, we will set up a ZOOM meeting in a large conference room for those local members who wish to come to campus. This, of course, is subject to change pending new COVID-19 information.

5. Closed Session-Originally Agenda Item 7

The Committee excused staff in order to hold a closed session to discuss legal issues.

6. Foundational Operational Budget-Originally Agenda Item 4

Frank Whitlatch provided the HSUF Mission Statement and the recently approved Use of Discretionary Contributions and Revenue which was adopted at the October 18, 2019 Board of Directors Meeting. The Executive Committee was being asked to bring a recommendation back to the Board to amend the document, Section II, Guideline 3, to add "and Board Chair at the end of the sentence. The amended policy provides a level of accountability and oversight on spending and to ensure that the HSUF Executive Committee is aware of such expenditures.

The Committee discussed that the HSUF is taking a "Foundation Forward" position by funding events and supporting the university president. The community is very excited to see the president's attendance at events.

Upon motion duly made, seconded and unanimously carried, it was:

RESOLVED, that the HSUF Board of Directors accept the consideration from the Executive to amend the Guidelines for Use of Discretionary Contributions and Revenue, Section II Use of Discretionary Revenue, Guideline 3, to read "Fund any other important University priorities, as requested by the University President in consultation with the Foundation Executive Director and Board Chair.

7. Other Business-Originally Agenda Item 6

Donor Intention & Fulfillment Committee Chair, Gary Blatnick, suggested that the board consider sending out a communication for endowment donors in light of the volatility of the stock market and how that volatility will impact distributions from the endowments into scholarships. There was an article in the Humboldt Magazine in 2008 which had a message from Gary, who was Board Chair in 2008, in which the market was in a similar decline.

Frank Whitlatch updated the committee that Spring Break had been extended so that faculty could address online learning and that spring sports had need cancelled as of 03.12.20.

## 8.Adjournment

The meeting was adjourned without objection at 3:28 P.M.