

Cal Poly Humboldt FOUNDATION

Minutes of the DONOR INTENTION & FULFILLMENT COMMITTEE August 23, 2024

Members Present:

Carin Kaltschmidt
Philip Anton
Eden Donahue
Jordan Kemme
Jack McGurk
Robin Smith

Members Absent:

Kurt Fraese

Guests: Ana Davis, Kevin Furtado, Jenna Hanson, Dave Jannetta, Mark Johnson, Kayla Johnston, Stacie Lyans, Angie Petroske, Samantha Puentes, Jamie Rich, Guido Setton, Travis Williams, Teresa Wilmott

A regular meeting of the Cal Poly Humboldt Foundation Donor Intention & Fulfillment Committee was held on Friday, August 23, 2024 at 12:00 PM Pacific Time via Zoom Teleconference.

1. Call to order/Roll Call

The meeting was called to order at 12:02 PM by Committee Chair Carin Kaltschmidt.

2. Public comments

There were no public comments.

3. Acceptance of Minutes from March 1, 2024 Meeting

Upon motion duly made (Jack McGurk), seconded (Philip Anton), and unanimously carried, it was:

RESOLVED, that the Minutes of the March 1, 2024 meeting are accepted.

4. Funding Impact Presentation

Dave Jannetta, Professor of Film in the Department of Art + Film, shared with the committee information about the David Phillips and Don McKenzie Humboldt International Film Festival Endowment. He provided a brief history of the film festival's origin, evolution, and continued growth. The festival was founded by David Phillips and Don McKenzie nearly 60 years ago and screens short films (less than 30 minutes each) from around the world, spanning these genres: narrative, experimental, animation, and documentary. It is entirely student-run as a class and club with a faculty advisor and student Co-Directors (2-3) are paid as student workers. Throughout the year, in addition to the festival, students provide free screenings on campus of films from the archives.

The gift from David and LouAnna Phillips was to create a \$50k endowment, distributing roughly \$2,250 in unrestricted funds per year. The purpose of the endowment is to support the Cal Poly Humboldt International Film Festival (HIFF). The Film Program Leader (head of the Film program) or their designee will work with the HIFF students to determine the funding needs each year, which may include more growth and community engagement, supporting filmmaker travel and increased interaction with students, and increased presence and marketing.

The Art + Film department continues to nurture its relationship with David and LouAnna Phillips by inviting them to all Art + Film related events on campus and all meals, events, talks, and screenings during the festival weekend. The donors are mentioned and thanked at all festival screenings and are sent regular emails just to check-in and say hello.

5. Check 5 Update

Travis Williams, Operations Specialist, guided the committee through documentation covering the randomly selected funds for April through June, 2024. No significant operational issues were observed for this timeframe. All gifts were accepted and receipted in a timely manner. Humboldt First Scholarship was randomly selected which has a known six figure shortfall. Conversations had already begun and plans are in place to correct the shortfall and to make the spending out of this fund sustainable. This review also marks our observance of the transfer of scholarship funds back to the foundation where they can be held in our short term investment account until they need to be spent, completing a multi-year effort to improve how scholarship funds are accepted, expensed and reported out.

6. Other Business

No other business was discussed.

7. Adjournment

In the absence of objection, the meeting was adjourned at 12:48 PM.